



SHERIDAN COUNTY REPUBLICAN PARTY



A Guide for Precinct Committeemen and Committeewomen

An informed patriot is what we want.
-- Ronald Reagan



ROLE OF THE WYOMING REPUBLICAN PARTY (WYGOP)

- ◆ To recruit citizens to join the Republican PartyL
- ◆ To establish the Platform of the WYGOPL
- ◆ To achieve the election of Republican candidates who substantially uphold the Platform of the WYGOPLand,
- ◆ To conduct the business of the WYGOP

TERMS AND POWERS OF THE SHERIDAN COUNTY REPUBLICAN PARTY CENTRAL COMMITTEE

As Precinct Representatives (Precinct Committeewomen and Precinct Committeemen) starting your two (2) year term in January following your election to office, you became voting members of the Sheridan County Republican Party (SCGOP) Central Committee, along with our duly elected Chairman, Vice Chairman, State Committeewoman, State Committeeman, Treasurer and Secretary.

At our March meeting in odd-numbered years, our County Central Committee elects officers: a County Chairman, Vice Chairman, State Committeewoman, State Committeeman, Treasurer & Secretary who serve a term of two (2) years.

Note: All six (6) positions overlap the Precinct Representative terms for continuity of leadership and are voting members of the County Central Committee. You, as a Precinct Representative are elected in even year Primary elections.

In the event of a Precinct Representative vacancy, the vacancy is filled by Chairman appointment and ratified by the Central Committee. The replacements shall serve until the next regular election for Precinct Representatives.

The Central Committee exercises powers conferred by law and state and county bylaws. It is empowered to determine policy, make rules, settle disputes, and perform functions necessary to further and protect the interests of the SCGOP & WYGOP (e.g. pass resolutions, motions of censure, etc.).





Precinct Representatives

GRASS ROOTS IN ACTION!

Precinct Representatives are the only party officials elected directly by the Republican voters. Within the precinct, the Precinct Representatives represent the Republican Party to the people. You are the bridge between the voters, the candidates and the elected officials. As Precinct Representatives you should establish neighbor-to-neighbor rapport with the Republicans in your precinct. They can then seek your counsel as they make their election decision.

Precinct Representatives who work their districts and are accessible to their constituents are the Party's most valuable assets. There is absolutely no substitute for Precinct Representatives knocking on doors, visiting neighbors at the mailbox, or whenever you run into them. Asking for voters support of our Republican candidates is the first job of a Precinct Representative.

PRECINCT REPRESENTATIVE RESPONSIBILITIES

The position of Precinct Representative includes, but is not limited to, the following specific responsibilities:

1. As a Precinct Representative, your primary duty is to attend official SCGOP Central Committee meetings and events, vote and act in a manner that represents the wishes of your precinct's Republican voters on all issues brought before the SCGOP Central Committee.
2. To fulfill your duty as an elected Precinct Representative you must get to know the Republicans in your precinct.
3. We also count on you to provide guidance, insights and assessments on any issues that affect your precinct to your Executive Committee so that the leadership is up to date on any developments in your precinct.



4. During elections, Precinct Representatives will:
 - a. Attend SCGOP Central Committee meetings and fundraising events throughout the election cycle.
 - b. Identify and ensure Republican voters in your precinct are registered.
 - c. Help identify voter trends and opinions that could affect Republican candidates and their election.
 - d. Assist people in your precinct with voter registration, if requested, and being knowledgeable of election processes.
 - e. Assist with pre-election activities such as providing literature in door-to-door canvassing and turn-out-the-vote phone activities in your precinct.
 - f. Attend County Caucus and act as Chair for your precinct's delegate elections to the County Convention.
 - g. Ensuring ballot security and election integrity during each election as election judges and poll watchers.
- 5 Throughout your term participate in party related events and committees, attend local schoolboard, city council and county commissioner meetings (and other appointed boards and councils), follow the actions of your state legislators, Wyoming's Top Five electeds and our Three Federal Congress members so you are a fountain of knowledge for your precinct members.
- 6 Finally, serve as an active advocate for the Republican Party by staying up to date with current political activities/events, attending Republican events/activities, writing letters to the editor on important issues and providing information to Republicans across your precinct and Sheridan County.

I hope this handbook will help you in working your precinct in the most effective way possible.

Thank you for your time and commitment.

Your Sheridan County Republican Party Chairman



Vote for the Party or the Person?

We hear these words more and more . *I vote for the man, not the party.* People saying this seem to be attempting to show that they are above party politics. That they are more thoughtful and considerate in casting their vote when compared to those who *vote the party ticket.* Today, we see many voters shunning party affiliation registering as independents or declining to state their party preference at all. In doing so they lack the power of voting as a unified group.

So why then do political parties exist? Fundamentally, the purpose of a political party is to bring together a group of individuals who share a common set of beliefs. A group who believe in a similar fundamental philosophy. A group that looks beyond the smaller disagreements between them to work together to elect its members to public office so that their philosophy can prevail in public policy.

The SCGOP and WYGOP exist for that purpose. Our purpose is to elect individuals to public office who follow and promote the principles we all agree are important to our national, state and local governments (i.e. our Party Platform).

It is important to remember that the first day a government body, for example the Wyoming legislature, convenes the Political Party with 50+% membership controls every piece of legislation for the entire session. Without that 50+% our Republican principles and programs will not be enacted.

The political system of the United States was designed so that voting for the ~~man~~ or the ~~individual~~s best employed in the primary election when multiple candidates compete for the single nomination for each specific political office in the general election. This is where/when we must ensure our candidates share our beliefs and further our principles.

The general election is the election that tests the philosophy of parties. The general election is when the philosophy that will prevail in the coming term is decided. If the members of political parties do not band together to win, they will suffer the frustration of not seeing their fundamental beliefs and philosophies applied.



Voter Registration

TO REGISTER TO VOTE IN WYOMING YOU MUST:

- Be 18 years of age on Election Day
- Be a U.S. Citizen
- Be a resident of Wyoming and the precinct in which you register
- Provide your valid Wyoming driver's license
 - ◇ If you do not have your current valid driver's license with you, you must provide the number and additional acceptable identification as noted below
 - ◇ If you have not been issued a Wyoming driver's license or yours is expired, you must provide:
 - * A statement to that effect (on the Wyoming registration application)
 - * The last four digits of your social security number
 - * Additional acceptable identification.
- Not convicted of a felony, or if convicted, has had civil or voting rights restored
- Not be adjudicated mentally incompetent
- Withdraw your voter registration from any other jurisdiction, if applicable (on the Wyoming registration application).

If you have neither a valid Wyoming driver's license nor a social security number, please indicate this by checking the appropriate box on the Voter Registration Application form and [contact your county clerk](#) at:

<https://sos.wyo.gov/Elections/Docs/WYCountyClerks.pdf>

DO I NEED TO RE-REGISTER TO VOTE EVERY ELECTION?

You do not need to re-register to vote in the upcoming General Election if you voted in the last General Election.

You will need to re-register if:

- ⇒ You moved to a different county, or
- ⇒ You did not vote in the last General Election.

Also, if you moved within the county to another precinct or changed your name, you must notify the county clerk.

WYOMING SECRETARY OF STATE ELECTION CENTER

Webpage: <https://sos.wyo.gov/Elections/Default.aspx>



Voter Registration

(CONTINUED)

WYOMING VOTER REGISTRATION FORM

There are 3 ways to register to vote in Wyoming: At your local County Clerk's Office, by mail, or at the polls on Election Day.

See the Wyoming Voter Registration Form for details at: <https://sos.wyo.gov/Forms/Elections/General/VoterRegistrationForm.pdf>

NOTE: Wyoming is exempt from the federal "Motor Voter" law and DOES NOT offer voter registration at any Wyoming Driver License Offices.

ABSENTEE VOTING

Any registered voter in Wyoming may request an absentee ballot for any or all elections **ONLY** within the calendar year in which the election is held but not on election day.

Any registered voter can obtain their absentee ballot as early as 28 days (45 days for military or overseas voters) prior to the election or any day after by [contacting their county clerk's office](#) but not on Election Day. To request an absentee ballot, contact the Sheridan County Clerk's Elections Office at (307) 674-2515.

Mailed ballots will be sent 28 days (45 days for military or overseas voters) before the election to all voters who have requested that an absentee ballot be mailed. Absentee ballot requests received after 28 days (45 days for military or overseas voters) will be sent as soon as possible. (Mail delivery within the county may take up to seven (7) days, and longer if your mailing address is outside the county.)

All Absentee ballots must be received in the county clerk's office no later than 7:00 p.m. on Election Day. Ballots arriving after the deadline will not be counted.

Ballots may be returned to the county clerk in the following ways:

In Person . Bring your completed absentee ballot in the signed envelope to your county clerk's office.

By Mail . Mail your completed absentee ballot in the provided envelope to your county clerk's office. (Mail delivery within the county may take up to seven (7) days, and longer if you mail your ballot from outside the county.)



Voter Registration

(CONTINUED)

WYOMING'S VOTER ID LAW

As of the 2024 election cycle, Wyoming voters are required to show an acceptable form of identification when voting in person. There are many ID options for you to use to prove your identity.

Acceptable Identification may be any one or more of the following:

- Wyoming Driver's License
- United States Passport
- Driver's License or Identification Card issued by any State or Outlying Possession of the United States
- Identification Card issued by the Federal Government, any State or Local Government, or an Agency thereof
- A tribal ID of any Federally Recognized Tribe
- Photo Identification Card issued by the University of Wyoming, a Wyoming Community College, or a Wyoming Public School
- United States Military Card
- Identification Card issued to a Dependent of a member of the United States Armed Forces, or...

Any two or more of the following documents together shall constitute proof of the individual's identity:

- Certification of United States Citizenship
- Certificate of Naturalization
- United States Military Draft Record
- Voter's Registration Card from another State or County
- United States Social Security Card
- Certification of Birth Abroad issued by the Department of State
- Original or certified copy of a birth certificate bearing an official seal
- Any other form of identification issued by an official agency of the United States or a State.



Voter Registration

(CONTINUED)

RESTORATION OF VOTING RIGHTS

Effective July 1, 2023, W.S. §7-13-105 will allow individuals that are convicted as a first time, non-violent felon, to have their right to vote, along with the rights lost as outlined in W.S. §6-10-106 to be restored. The rights restored under W.S. §7-13-105 include the ability to be an elector or juror or to hold any office of honor, trust or profit within this state or to use or knowingly possess any firearm.

For more information go to:

<https://corrections.wyo.gov/about-us/restoration-of-rights>

ELIGIBILITY FOR RESTORATION OF RIGHTS

Voting Rights

Persons who are first time, nonviolent felons automatically have their voting rights restored upon completion of their supervision or sentence.

Remaining Rights

Persons five (5) or more years from their completion of sentence including applicable periods of probation or parole for a nonviolent felony or nonviolent felonies arising out of the same occurrence or related course of events, providing the applicant has not been convicted of felonies other than the conviction(s) arising from the same occurrence for which restoration of rights is being sought. This includes convictions in the State of Wyoming, other States as well as Federal convictions.

Information on Disqualifying Convictions

If you have been convicted of any of the violent felonies defined in W.S. 6-1-104(a)(xii) , you are ineligible for the rights restoration process. Offenses include murder, manslaughter, kidnapping, sexual assault in the first or second degree, robbery, aggravated assault, strangulation of a household member, aircraft hijacking, arson in the first or second degree, aggravated burglary, a violation of W.S. 6-2-314(a)(i) or 6-2-315(a)(ii) or a third, or subsequent, domestic battery under W.S. 6-2-511(a) and (b)(iii), and Interference with a Peace Officer W.S. 6-5-204(b) .

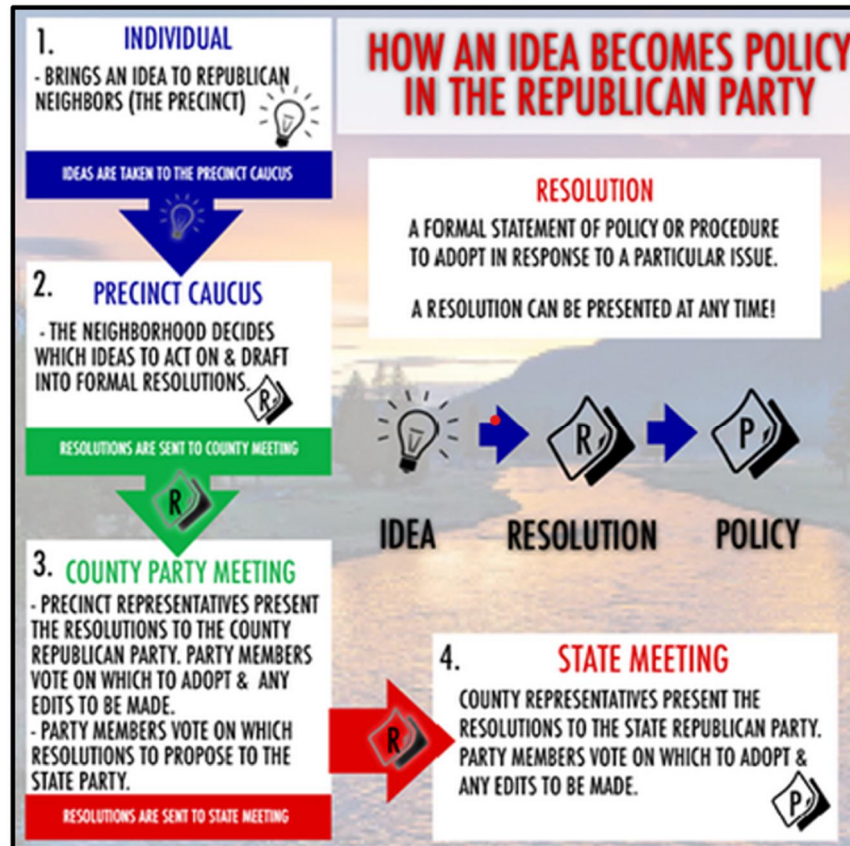


Where Does Party Policy Come From?

FROM IDEA TO PARTY POLICY

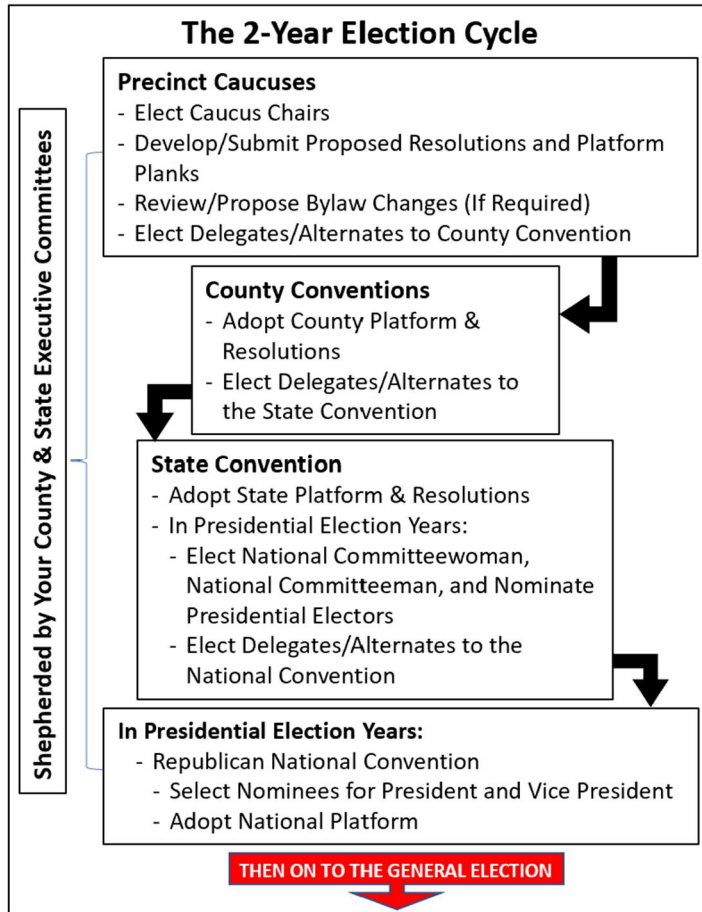
How does an idea become Policy in the Republican Party?

This flowchart will clarify the process for you:



The Precinct Caucus

WHERE OUR IMPACT BEGINS!



The office of Precinct Committeewoman and Precinct Committeeman (PC) has been called the most powerful office in the world because the PC is the closest structured political office holder to the registered voter. While a registered voter has no vote in internal Party policy a PC does. A PC elects district, county, and state Party officers, delegates to the County, State, and Presidential conventions and Republican National Committee members, all who do vote on and who determine Party policy.



Precinct Caucus Information

WHAT IS A PRECINCT CAUCUS?

A caucus is a meeting of a group of people belonging to the same political party working together to select candidates or to decide on policy.

Every two years, Republican Precinct Representatives host meetings for registered Republican voters living in their respective voting precinct. At the County Caucus, they put into words issues and concerns that they have for the county, state and nation, in the form of:

- ◆ **Platforms:** Timeless statements of our broad principles. The Platform is not something that changes with the current issues of the day or by political whim.
- ◆ **Resolutions:** Address the issues of the day. Individual Resolutions deal with specific events and specific issues, and often propose specific actions to solve a problem, as well as providing relevant facts and principles, based on our values expressed in the party platform as the two are inextricably linked.

Caucus attendees also vote for the precinct delegates and alternates who will attend the County Convention.

Precinct Caucuses can vary widely in size. In some neighborhoods, just two to six people may attend a caucus while others have mass meetings where people from many precincts get together at the same location. For the last four cycles in Sheridan County, we've arranged to have one site be the place where all County Caucuses can meet at the same time. Central Committee Members and residents throughout the County who registered as Republicans by a certain date, ~~on~~ ~~all~~ ~~date~~, participate in the caucus process.

Gathering together in this way has given all participants a greater opportunity to ask questions of our officers, Party leaders who typically have the most experience in conducting caucuses, drafting platforms or resolutions, and who can provide support or background information to the higher numbers of attendees we've seen in recent years.



Precinct Caucus Information

(CONTINUED)

WHEN DOES THE CAUCUS MEET?

The State Republican Leadership, along with the leaders of our county party follow Wyoming State Statutes to establish the timing of the Precinct Caucus meetings and the County Convention in even numbered years.

The County Caucus is typically held in February or March.

Precinct Caucuses shall be held not less than ten (10) days prior to the County Convention. (WYGOP Bylaws, 2024)

Precinct Caucuses shall be held not less than ten (10) days prior to the County Convention. (SCGOP Bylaws, 2024)

As per WYGOP and SCGOP Bylaws, the County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of delegates to be selected from each precinct, the date, time, and place for each caucus by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county not less than ten (10) days prior to the Precinct Caucuses.

E-mails are also be sent to each Precinct Representative.

WHO MAY ATTEND A PRECINCT CAUCUS?

The qualifications for attending a Precinct Caucus are:

- ◆ Be registered as a member of the Republican Party by the date of call in order to participate (speak or vote) at the meeting.
- ◆ Reside in the precinct. Proof of such residence and registration shall be determined by the call date and the official County Clerk's voter list.
- ◆ Be 18 years of age by the November general election.



Precinct Caucus Information

(CONTINUED)

WHY IT IS IMPORTANT TO ATTEND PRECINCT CAUCUSES

Too many times we Americans feel as though we have no input into how our government works. The precinct caucus is the grassroots event that provides proof positive of a government of the people and by the people in action.

To be sure, America has a very large governmental system. This is partly because our great country is spread over such a large area with so many different communities and with so many different points of view.

America's massive governmental size and wide diversity of opinion is exactly why precincts are so important to all of us as voters. Without them, there is no grassroots involvement.

Each precinct allows every individual living within that precinct, the opportunity to have an impact on what their elected representatives do in their elected position.

As Precinct Representatives talk with their neighbors, they often find that the issues that they concern themselves with are also concerns of their neighbors, but sometimes not, as views even within the GOP are rather varied.

When all precinct member voices are combined they can form a unified opinion on a given issue and result in action that ripples and grows across the entire political system.

That said, one's voice won't be heard if one doesn't express their own personal opinions as a Republican -- and the most powerful place to voice that opinion is within your precinct caucus.



Precinct Caucus Information

(CONTINUED)

SAMPLE CAUCUS AGENDA

1. Call to Order

2. Welcome

3. Invocation

4. Pledge of Allegiance

5. Caucus Chairman Election

*Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.
(SCGOP Bylaws, 2024)*

6. Elect Delegates/Alternates to County Convention

If there are vacancies among Precinct Representatives in your precinct, then your precinct can elect delegates equal in number to the vacancies plus the number shown on the Delegate Report Sheet for your precinct.

7. Bylaws and Platforms & Resolutions Review for Convention

Additions or alterations to the Proposed Bylaws or Platforms or Resolutions documents are proposed by the caucus participants. Committees review the caucus' proposals, then draft changes for the body's consideration at County Convention.

8. Application for Election – Precinct Committeeman and Committeewoman

If interested in running for Precinct Committeeman or Committeewoman in the next Primary Election, may complete an application and provide it to Party Leadership or apply in person at the Sheridan County Courthouse before filing closes.

9. Adjourn



Platform Planks & Resolutions

WHAT ARE THEY AND HOW ARE THEY DEVELOPED

The Sheridan County Republican Party Platform consists of three sections:

(1) Preface, (2) Platform and (3) Appendix of Resolutions.

Due to the relationship between the platform and the resolutions, they are organized in parallel, with identical chapter headings. This makes a clear connection between the principles that guide their creation. The current chapters are:

- A. Jobs and the Economy
- B. Crime and Law
- C. Land, Agriculture and Environment
- D. Government and Budgets
- E. Education
- F. Health and Society
- G. Immigration and (Illegal) Immigrants
- H. Energy
- I. Foreign Policy and Defense

SAMPLE PLATFORM PLANK

The SCGOP (WYGOP) believes private enterprises operating in a competitive free market unhampered by government at any level is the ultimate exercise and expression of true individual freedom and the best vehicle to pursue self-defined and self-fulfilled personal happiness as guaranteed by the United States Constitution.+

SAMPLE RESOLUTION

Be it resolved that the SCGOP (WYGOP) opposes Federal policies and international treaties that inhibit the development of Wyoming's jobs and economy.+

Note: The SCGOP Convention Body has accepted the resulting WYGOP Platform as our own, plus our own local Resolutions.



Platform Planks & Resolutions

(CONTINUED)

HOW TO DEVELOP A PLATFORM PLANK

Begin your platform by clearly stating your beliefs. For example, your platform might start out, "We believe the purpose of legislation and regulation should be to improve liberty and promote prosperity for citizens."

Once your beliefs have been stated, prepare a defense of your platform with only documented facts, no opinions. Continue the beginning of the Platform statement by outlining the various points that you will use in your presentation to the Sheridan County Republican Party Convention.

HOW TO DEVELOP A RESOLUTION

Resolutions express consensus on matters of public policy, delivering criticism or support on a broad range of social issues, legal rights, court opinions and even decisions by governmental bodies.

As a spontaneous expression of opinion, each resolution is intended to be timely and to have a temporary effect. Any resolution should address a specific current event, court case, piece of legislation or some other type of act or occurrence. Although a resolution does not have to be tied to a specific platform plank, in many cases relevant platform planks already exist.

A resolution merely poses a group opinion that the SCGOP Central Committee wants to emphasize. For example, state and federal laws already criminalize illicit drugs, but lawmakers have frequently passed resolutions decrying illegal drug use. Political frustration sometimes leads us to declare opposition to laws that we cannot change.



County Convention Information

WHAT IS A COUNTY CONVENTION?

A County Convention is a meeting of a group of people belonging to the same political party working together to select candidates or to decide on policy at the County level to consolidate the input garnered from our Precinct Caucuses and County Convention Committees in preparation for presentation to the State Republican Party Convention.

Every two years, each Wyoming County Republican Party hosts a countywide convention consisting of County Delegates and Alternates elected during the Precinct Caucuses. This group of delegates and alternates make up the voting Body of the convention. At this event, the County Convention Body again puts into words, issues and concerns that they have for the state and nation, in the form of:

- ◆ **Platforms:** Timeless statements of our broad principles. The Platform is not something that changes with the current issues of the day or by political whim.
- ◆ **Resolutions:** Address the issues of the day. Individual Resolutions deal with specific events and specific issues, and often propose specific actions to solve a problem, as well as providing relevant facts and principles, based on our values expressed in the party platform as the two are inextricably linked.

The County Convention Body adopts proposed platforms, resolutions, and bylaw changes to be sent to the State Convention Committees and elects our county Delegate and Alternate to the Republican National Convention.

The County Convention Body also votes for our State Delegates and Alternates who attend the Wyoming State Party Convention, where we elect our National Committeewoman and Committeeman as well as our three Wyoming State Republican Electoral College Electors (every Presidential Election year), and develops our statewide Party Policy.

See the earlier platform/resolution development page.



County Convention Information (CONTINUED)

WHEN DOES THE COUNTY CONVENTION MEET?

The State Republican Leadership, along with the leaders of our county party follow Wyoming State Statutes to establish the timing of our County Convention in even numbered years.

The County Convention is typically held in March or April.

Notice of the County Convention shall be given by publishing, a notice by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county, no later than fifteen (15) days prior to the County Convention. (WYGOP/SCGOP Bylaws, 2024)

The State Central Committee shall determine the date(s) of the County Conventions consistent with state statutes and the Rules of the Republican National Committee. (SGOP Bylaws, 2024)

As per 2024 WYGOP Bylaws, Delegates to the State Convention shall be elected at the County Convention. All County Chairmen, State Committeemen and State Committeewomen are automatically delegates to the State Convention. Each County Convention shall also elect Alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates. Each Delegate and Alternate shall be a resident of the County represented and shall be registered Republicans as of the date of the call for the County Convention.+

E-mails are sent to each County Delegate and Alternate Representative.

WHO MAY ATTEND A COUNTY CONVENTION?

A delegate or alternate must registered as a member of the Republican Party and have been elected at the Precinct Caucus or appointed by the Party Chair with approval of the majority of the County Executive Committee.



County Convention Information

(CONTINUED)

STANDARD CONVENTION COMMITTEES

Section 9. Committees. Credentials Committee shall act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee, and other committees as appointed by the County Chairman, may act at the County Convention. (2024 Bylaws)

SAMPLE CONVENTION AGENDA

Section 10. Order of Business. (2024 Bylaws)

10.1 The order of business at the County Republican Convention shall be as follows:

- a. Call to order by the County Chair
- b. Report of the Credentials Committee
- c. Report of the Bylaws Committee
- d. Report of the Platforms Committee
- e. Report of the Resolutions Committee
- f. Report of the Nominating Committee
- g. Elections
- h. Other business
- i. Adjournment

10.2 The County Chairman, at his discretion, may change the order of business prior to convening the convention. After the Convention is convened, the order of business may be changed by a majority vote of the Delegates.



State Convention Information

WHAT IS A STATE CONVENTION?

A State Convention is a meeting of a group of people belonging to the same political party working together to select candidates or to decide on policy at the State level to consolidate the input garnered from County Conventions and State Convention Committees in preparation for presentation to the State Republican Party Convention.

Every two years, the Wyoming Republican Party hosts a statewide convention consisting of State Delegates and Alternates elected during the County Conventions. This group of delegates and alternates make up the voting Body of the convention. At this event, the State Convention Body again puts into words, issues and concerns that they have for the state and nation, in the form of:

- ◆ **Platforms:** Timeless statements of our broad principles. The Platform is not something that changes with the current issues of the day or by political whim.
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The State Convention Body adopts proposed platforms, resolutions, and bylaw changes sent to the State Convention Committees (mirrors County Convention Committees) and certifies/elects our National Delegates and Alternates to the Republican National Convention.

The State Convention Body also elects our National Committeewoman and Committeeman as well as our three Wyoming State Republican Electoral College Electors (every Presidential Election year, and develops our State Party Policy.

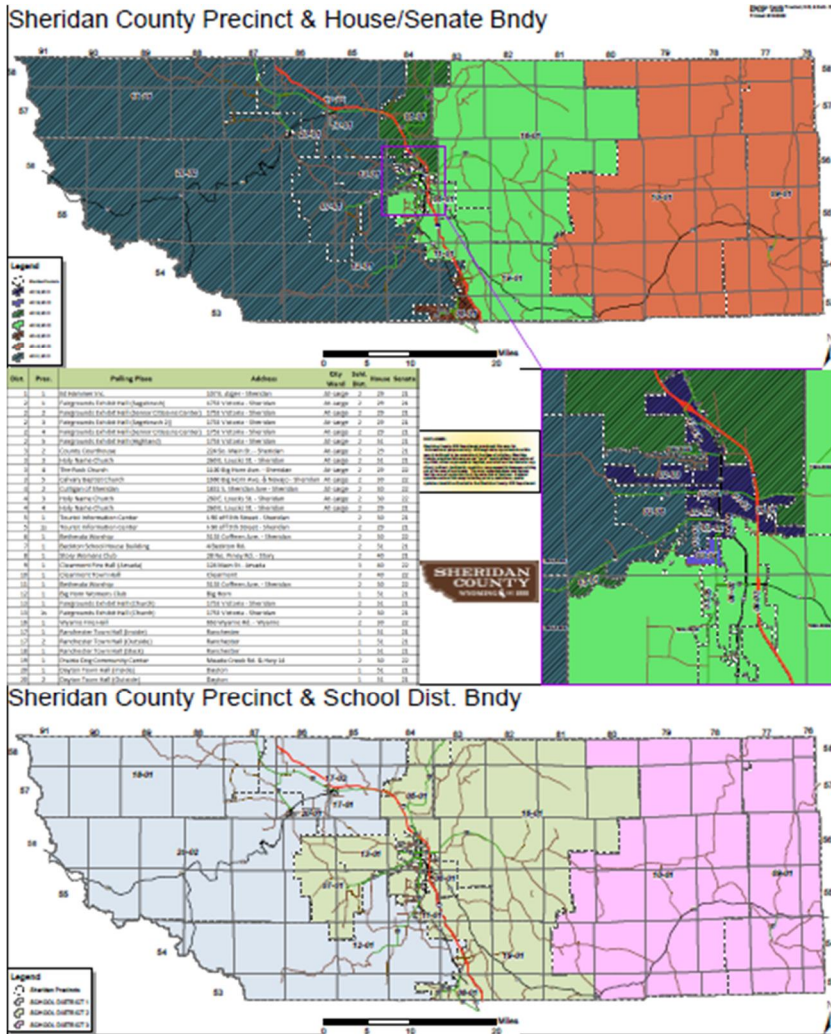
See the earlier platform/resolution development page.



Sheridan County Precinct Maps

SHERIDAN COUNTY FULL MAP

(Sample Map)



Additional Web Links Shown On Next Page



Sheridan County Precinct Maps

(CONTINUED)

PRECINCT AND DISTRICT BOUNDARY MAPS (WebLinks)

Precinct and District boundary Maps can be found at the following Sheridan County Elections Office website address:

<https://www.sheridancountywy.gov/departments/elections/index.php#outer-327>

[City of Sheridan Limits and Precinct Small](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Limits-and-Precinct-Small.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Limits-and-Precinct-Small.pdf>

[City of Sheridan Precinct House-Senate Small](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-House-Senate-Small.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-House-Senate-Small.pdf>

[City of Sheridan Precinct Medium](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-Medium.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-Medium.pdf>

[City of Sheridan Precinct Medium Table](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-Medium-Table.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/City-of-Sheridan-Precinct-Medium-Table.pdf>

[Sheridan County Precinct House-Senate & School District Large](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-and-School-District-Large.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-and-School-District-Large.pdf>

[Sheridan County Precinct House-Senate Medium](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-Medium.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-Medium.pdf>

[Sheridan County Precinct House-Senate Small](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-Small.pdf)

<https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-House-Senate-Small.pdf>

[Sheridan County Precinct Medium](https://www.sheridancountywy.gov/Document%20Center/Departments/Elected%20Office/Boundary%20Maps/Sheridan-County-Precinct-Medium.pdf)

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Robert's Rules - Abridged

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ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

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To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).



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PROCEDURE FOR HANDLING A MAIN MOTION

NOTE: Nothing goes to discussion without a motion being on the floor.

Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The chair recognizes the member by name

How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion* or *I second it* or *second*.
- The chair states the motion: *It is moved and seconded that ... Are you ready for the question?*

Consideration of the Motion

1. Members can debate the motion.
2. Before speaking in debate, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Debate must be confined to the merits of the motion.
5. Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.

The chair puts the motion to a vote

1. The chair asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The chair says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'.* (Pause for response.) *Those opposed, say 'Nay'.* (Pause for response.) *Those abstained please say 'Aye'.*

The chair announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

WHEN DEBATING YOUR MOTIONS

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite



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HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: "Madame Chairman, I move that _____."

AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, "Madame Chairman, I move that the motion be amended by adding the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words, _____, and adding in their place the following words _____."

REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, "Madame Chairman, I move that the question be referred to a committee made up of members Smith, Jones and Brown."

POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, "Madame Chairman, I move to postpone the question until _____."

PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, "Madam President, I move the previous question."

LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, "Madam President, I move to limit discussion to two minutes per speaker."



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POSTPONE INDEFINITELY

You want to kill a motion that is being discussed.

- After recognition, "Madam Moderator, I move to postpone the question indefinitely."

POSTPONE INDEFINITELY

You are against a motion just proposed and want to learn who is for and who is against the motion.

- After recognition, "Madame President, I move to postpone the motion indefinitely."

RECESS

You want to take a break for a while.

- After recognition, "Madame Moderator, I move to recess for ten minutes."

ADJOURNMENT

You want the meeting to end.

- After recognition, "Madame Chairman, I move to adjourn."

PERMISSION TO WITHDRAW A MOTION

You have made a motion and after discussion, are sorry you made it.

- After recognition, "Madam President, I ask permission to withdraw my motion."

CALL FOR ORDERS OF THE DAY

At the beginning of the meeting, the agenda was adopted. The chairman is not following the order of the approved agenda.

- Without recognition, "Call for orders of the day."

SUSPENDING THE RULES

The agenda has been approved and as the meeting progressed, it became obvious that an item you are interested in will not come up before adjournment.

- After recognition, "Madam Chairman, I move to suspend the rules and move item 5 to position 2."

POINT OF PERSONAL PRIVILEGE

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, "Point of personal privilege."
- Chairman: "State your point."
- Member: "There is too much noise, I can't hear."



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COMMITTEE OF THE WHOLE

You are going to propose a question that is likely to be controversial and you feel that some of the members will try to kill it by various maneuvers. Also you want to keep out visitors and the press.

- After recognition, "Madame Chairman, I move that we go into a committee of the whole."

POINT OF ORDER

It is obvious that the meeting is not following proper rules.

- Without recognition, "I rise to a point of order," or "Point of order."

POINT OF INFORMATION

You are wondering about some of the facts under discussion, such as the balance in the treasury when expenditures are being discussed.

- Without recognition, "Point of information."

POINT OF PARLIAMENTARY INQUIRY

You are confused about some of the parliamentary rules.

- Without recognition, "Point of parliamentary inquiry."

APPEAL FROM THE DECISION OF THE CHAIR

Without recognition, "I appeal from the decision of the chair."

Rule Classification and Requirements

Class of Rule	Requirements to Adopt	Requirements to Suspend
Charter	Adopted by majority vote or as proved by law or governing authority	Cannot be suspended
Bylaws	Adopted by membership	Cannot be suspended
Special Rules of Order	Previous notice & 2/3 vote, or a majority of entire membership	2/3 Vote
Standing Rules	Majority vote	Can be suspended for session by majority vote during a meeting
Modified Roberts Rules of Order	Adopted in bylaws	2/3 vote



Sheridan County Contact Information

SHERIDAN COUNTY OFFICES

Sheridan County Courthouse
224 South Main Street
Sheridan, Wyoming 82801

DEPARTMENTS & OFFICES

Click on the names below for direct links to more contact information.

Assessor's Office	(307) 674-2535
Attorney's Office	(307) 674-2580
Circuit Court	(307) 674-2940
Clerk and Recorder's Office	(307) 674-2500
Clerk of District Court	(307) 674-2960
Coroner's Office	(307) 673-5837
County Commissioner's Office	(307) 674-2900
Elections Dept.	(307) 674-2515
Fire Protection / Fire Warden	(307) 674-2900
Justice Office	(307) 674-2935
Planning Dept.	(307) 675-2420
Public Health Dept.	(307) 672 -5169
Public Works Dept.	(307) 674-2920
Road and Bridge Dept.	(307) 674-2930
Senior Center	(307) 672-2240
Sheridan County Airport	(307) 674-4222
Sheridan County Fair Association	(307) 672-2079
Sheridan County Public Library System	(307) 674-8585
Sheridan Memorial Hospital	(307) 672-1000
Sheriff's Office	(307) 672-3455
Treasurer's Office	(307) 674-2520



GET OUT THE VOTE

Tips and Strategies for Precinct Committee Members

BUILD TEAMS

Recruit Republicans from your precinct lists to build your teams. Remember, the #1 reason people volunteer is that they are asked.

Ask your team members, in walkable precincts, to knock on about 50 doors. Don't assign more than 50 doors to any one team member. Door knocks are very effective. In rural districts, recruit helpers to make phone calls and/or do mailings. The more team members, the easier the job for each and the easier it is to recruit help.

Walk your precincts and/or call the weekend before the election. Larger precincts may need more than one weekend.

ASSIST CANDIDATES

Distribute brochures/door hangers/talking points.

Locate spots for yard signs (central locations and near democratic homes.)

Get out the Vote (72 hours Before Election or the last weekend before.)

Calling lists: look up phone numbers and cross off those who have voted absentee so they are not called. Daily updated lists of absentee voters are available @ Republican Headquarters close to this weekend.

Walking: Distribute the "Republican Door Hangers", "Voter Information Sheets" for your precinct, candidate and Republican campaign literature.

Offer rides to the polls (gather volunteers)

Celebrate and Thank all of your volunteers!!





SHERIDAN COUNTY REPUBLICANS



This document is the product of the Sheridan County Republican Party as an informational resource derived from Wyoming Republican Party Bylaws and Wyoming State Statutes.

It is provided for use by duly elected Precinct Committeewomen and Precinct Committeemen

Update 2, 18 January 2025

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